

Lynn Housing Authority and Neighborhood Development

Request for Proposals

CONSULTING SERVICES

The Lynn Housing Authority and Neighborhood Development (LHAND) is soliciting proposals from experienced, qualified consulting firms to provide Consulting Services in the areas of HUD and DHCD Regulations, Staff Training, & other housing related areas.

Specifications may be obtained starting Monday March 4, 2019 at 11 a.m. at the Lynn Housing Authority and Neighborhood Development Maintenance Office, located at 92 Curwin Circle, Lynn, MA. 01905. Specifications will be emailed upon request to jfinigan@lhand.org or can be picked up at the Maintenance Office. Specifications are available until the due date specified below.

Non-Price proposals (qualifications) and price proposals (hourly rates) must be sealed and **clearly marked** in **separate envelopes** as outlined in the proposal instructions. Any proposal not received in this manner will be rejected. Proposals must be submitted to the LHAND at the above Maintenance Office address to the attention of Jim Finigan – Procurement Manager, no later than Monday March 25, 2019 at 11 a.m.

The chosen firm will enter into a contract with the LHAND for professional services not to exceed \$96,000 over 3 years. The contract will be for 1 year with two additional yearly options at the sole discretion of the LHAND. Contract is on an as-needed basis with no guarantee of spending, and subject to funding availability.

The LHAND Board of Commissioners reserves the right to waive any informality in or to reject any or all proposals or any part thereof and make award as may appear in the best interest of the LHAND.

The LHAND Board of Commissioners and the Executive Director will do the notice of the award and the actual award of this contract.

Bid under Chapter 30B M.G. L.

Charles Gaeta
Executive Director