

**Lynn Housing Authority & Neighborhood Development**

**Request for Proposals (RFP)**

**FINANCIAL AUDIT SERVICES**

The Lynn Housing Authority & Neighborhood Development (LHAND) is soliciting Proposals from experienced audit firms to conduct the fiscal year-end audit of the LHAND for a period of 3 years beginning with FY 2018 (April 1, 2017 through March 31, 2018).

Specifications may be obtained starting Thursday April 19, 2018 at 10 am by email from Jim Finigan: [jfinigan@lhand.org](mailto:jfinigan@lhand.org) or in person at LHAND Procurement Office – 92 Curwin Circle – Lynn, MA. 01905. All questions should be emailed to Jim Finigan by Thursday April 26, 2018 at 4 pm.

**Non-price proposals and price proposals must be sealed and clearly marked in separate envelopes. Any proposal not received in this manner will be rejected.** Proposals must be submitted to the LHAND Procurement Office – 92 Curwin Circle – Lynn, MA. 01905 no later than Friday May 4, 2018 at 10 am.

The awarded company shall be required to furnish a Certificate of Insurance within five (5) business days after receiving the Notice of Award.

The LHAND Board of Commissioners reserves the right to waive any informality in, to reject any or all proposals or any part thereof, and make award as may appear to be in the best interest of the LHAND.

The Board of Commissioners and Executive Director will do the Notice of Award and the actual awarding of this contract.

Bid under Chapter 30B of M. G. L.

Charles Gaeta – Executive Director