

LYNN HOUSING AUTHORITY & NEIGHBORHOOD DEVELOPMENT

IP COMMUNICATIONS - REQUEST FOR PROPOSALS (RFP)

The Lynn Housing Authority & Neighborhood Development (LHAND) is seeking Proposals from qualified vendors to provide and install a VoIP/Data WAN communications system over 6 locations for the agency. Specifications will be available on Monday June 7, 2021 at 10 am and may be obtained from: Jim Finigan – Procurement Manager, by e-mail at: jfinigan@lhand.org.

All companies planning on submitting a Proposal, must schedule a Site Visit beforehand per the Specification Package instructions.

Non-price Proposals with all pertinent qualifications and signed Declaration Forms shall be submitted in a separate, sealed envelope clearly marked: **QUALIFICATIONS**. A second separate, sealed envelope containing ONLY the Cost Proposal must be submitted at the same time, clearly marked: **COST PROPOSAL**.

Both Proposal envelopes must be submitted to John Ladd – Personnel Manager – 10 Church Street – Lynn – MA. – 01902 prior to: Tuesday July 6, 2021 at 10 am. Due to the Covid-19 restrictions, Proposals should be hand delivered to 10 Church Street or left in the locked Drop Box at 10 Church Street prior to the above stated deadline, to the Attention of John Ladd.

Declarations regarding Public Contract Debarment under MGL Chapter 29 - Section 29F, Certificate of Non-Collusion - MGL Chapter 40, Section 4B ½ or Chapter 30, as applicable, Attestation Statement of Payment of Taxes - MGL Chapter 62C Section 49A, and the Affirmative Action Plan form should be signed and submitted with original signatures and included with Proposals.

The LHAND reserves the right to reject any and all Proposals and to waive any informalities therein if it is deemed to be in its best interest.

The LHAND Board of Commissioners and Executive Director Charles Gaeta will do the Notice of Award and the actual awarding of this contract.

This is bid under MGL Chapter 30B.

Jim Finigan- LHAND

Procurement Manager