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BOARD OF COMMISSIONERS **AGENDA**

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **February 22, 2021 at 12:00p.m.**

- I. Roll Call of Commissioners**
- II. LHAND Staff present and Guests noted**
- III. Submission of Documents in Compliance with Chapter 626**
- IV. Acceptance of Minutes of Meeting of January 25, 2021**
- V. Correspondences for Commissioners' Information and Files**

- VI. NEW BUSINESS**
 1. Board vote to approve the Certificate of Substantial Completion for the Woodman Street Roof Replacement job. (Contractor: August Builders / Architect: Nilsson & Siden)
 2. Board to be updated on the 25K Flex Funds just received from United Way towards utilities and Internet connectivity issues assistance.
 3. Board to be updated on the Fiscal Year 2021 Budget Revision.
 4. Board to be updated on October Financials.
 5. Board to be updated on the FY 2020 Financial Audit.
 6. Board to vote to approve the establishment of a contract in order to develop a system which will assist the Family Success Center in tracking incoming applications, outcome reporting and fiscal processing. After recently posting a Request for Prices we have received a response from one vendor. The response submitted to the procurement officer is attached.
 7. Board to be updated on RAFT numbers.
 8. Board to be updated on the Housing Production Plan.
 9. Board to be updated on Rental Assistance recertification numbers.

- VII. NEW BUSINESS**
COMMITTEE REPORTS
 1. Personnel Sub-Committee
 2. Advertisement for plumber/maintenance mechanic.
 3. Hiring of Eric Guevara as a Housing Inspector effective March 2021.

- VIII. PREVIOUSLY TABLED BUSINESS**

- IX. ANY OTHER BUSINESS**
 1. Board to be updated on MRVP program, Section 8 program, and voucher issuance.
 2. Board to be updated on Kings Lynne.

ADJOURNMENT