



Administration Office (781) 581-8600
Administration Fax (781) 592-6296
Neighborhood Development (781) 581-8600
Neighborhood Development Fax (781) 593-4350
Rental Assistance (781) 581-8700
Rental Assistance Fax (781) 586-9478

10 Church Street
Lynn, Massachusetts 01905

Executive Director
Charles Gaeta

Curwin Circle Management Office (781) 598-3663
State Housing Management Office (781) 581-8700
Wall Plaza Management Office (781) 581-8606
Maintenance Office (781) 598-3434
Admissions Office (781) 581-8760
TTY (781) 477-2837

BOARD OF COMMISSIONERS **AGENDA**

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **March 22, 2021 at 1:00p.m.**

- I. **Roll Call of Commissioners**
- II. **LHAND Staff present and Guests noted**
- III. **Submission of Documents in Compliance with Chapter 626**
- IV. **Acceptance of Minutes of Meeting of February 22, 2021**
- V. **Correspondences for Commissioners' Information and Files**

VI. NEW BUSINESS

1. Board vote to approve the Certificate of Substantial Completion and the Certificate of Final Completion for Phase # 1 of the Woodman St and Meadow Ct Roof Replacement job, and final payment of \$ 17,873 (\$ 13,188 change order and \$ 4685 Retainage) to Kidd-Luukko Contractors. Job is complete and all payments approved by the Architect and DHCD.
2. Board vote to Approve the Certificate of Final Completion for the Woodman St Roof Replacement job (Phase # 2) and final payment of \$ 36,366.34, (which includes \$ 2,750 for Retainage) to August Enterprises. Job is complete and all payments approved by the Architect and DHCD.
3. Board to vote to approve a Contract with K Security to upgrade the failing keyless entry systems at 18 Bond Street & 95 Tremont Street. The price to complete both buildings is \$9988.80.
4. Board to be updated on ERAP and the new federal money that will be administered similar to RAFT.
5. Board to be updated on the NSHAG's Program Significant increase to initial program budget
 - \$140,000 in additional funds for COVID/Winter Emergency Response + additional College Pilot assistance
 - \$500,000 in additional funds for two capital projects to create affordable housing for homeless youth and young adults; LHAND is pass through agency for funds being disbursed to the Haven Project and the North Shore CDC
6. Board to vote to approve the Jobs Plus year 3 contract with North East Legal aid with expanded services at no additional cost.
7. Board vote to approve the Jobs Plus year 3 contract with Mass Hire.

8. New UW Utilities assistance grant announcement of \$20K thru April with potential for additional 20K in May
9. Board vote to extend the Consulting Services Contract for 1 year with Edgemere Consulting. This will be the 3rd year of the 3-year contract.
10. Board to be updated on RAFT numbers.
11. Board to be updated on the Housing Production Plan.
12. Board to be updated on a press release on additional funding of potentially \$40,000 from United Way.

VII. NEW BUSINESS

COMMITTEE REPORTS

1. Personnel Sub-Committee

VIII. PREVIOUSLY TABLED BUSINESS

IX. ANY OTHER BUSINESS

1. Board to be updated on MRVP program, Section 8 program, and voucher issuance.
2. Board to be updated on Kings Lynne.

ADJOURNMENT