

LYNN HOUSING AUTHORITY & NEIGHBORHOOD DEVELOPMENT

MINUTES OF REGULAR MEETING

September 21, 2021

Regular Meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners was held on this **September 21st, 2021** via Zoom.

The Meeting was called to Order at 5:30 P.M.

On roll call those Members answering present were: Laura Walsh, Steve Martin, Robert Muise, Sue McGinnis-Lang and Justin Anshewitz.

Staff members present at the meeting were: Charles Gaeta, Bryana Garcia, Carly McClain, Michelle D'Amico, Erin Sheehan, Jim Finigan, Karen Perez, Michelle Lyons, Sara Johnson, Jeff Weeden and Rosario Fresco.

The following documents were submitted in Compliance with Chapter 626 of the Acts of 1958.

Notice of Meeting
Certificate as to Notice of Meeting
Certificate of City Clerk

Moved by Robert Muise and Sue McGinnis-Lang to accept the minutes of the August 31st, 2021 meeting.
Voted unanimously by all Members present:

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

Change Order for the Empire & Webster Streets Kitchen and Bath Renovation

Jim Finigan was present to request the board to vote to approve a Change Order for the Empire & Webster Streets Kitchen and Bath Renovation Project in the amount of \$ 13,175.53. This increase is due to the project being set back over 1 year due to Covid-19, and consists of the increase in lumber & materials prices and the increase in the Massachusetts Wage Rates. Architect and DHCD have approved.

A motion was made by Steven Martin and seconded by Robert Muise to accept.

Voted unanimously by all Members present.

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

Brockton's HA FMR reevaluation

Michelle Lyons was present to update the Board on the Brockton's HA undertaking a study to submit to HUD for FMR reevaluation.

Contracts for the NSHAG Program

Michelle D’Amico was present to request the board to vote to approve the following contracts for the NSHAG Program which was restructured to establish 4 area case management centers (“hubs”). This allows the division of Essex County into 4 working areas to be overseen by the NSHAG coordinator Merlinda:

- Gloucester – Younity drop in center, managed by JRI. Contracting for one Part Time Case Manager & Flex Funds.
- Lynn – Haven Project. Contract for one Full Time Case Manager & Flex Funds.
- Salem – North Shore CDC – Contract for one Part Time Case Manager, no Flex Funds.
- Lawrence – YouForward drop in center, managed by Vinfen – Contract for one Full Time Case Manager & Flex Funds.

A motion was made by Robert Muise and seconded by Steven Martin to accept.

Voted unanimously by all Members present.

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

Awarding of Pest Control Services to B&B Pest Control

Jim Finigan was present to request the Board to vote to approve the awarding of the Pest Control Services contract to the B & B Pest Control in the amount of \$ 58,000 for Year 1 of the contract.

A motion was made by Sue McGinnis-Lang and seconded by Robert Muise to accept.

Voted unanimously by all Members present.

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

Colonial Traveler Inn MOU

Michelle D’Amico was present to request the board to vote to approve the Colonial Traveler Inn MOU- 150 nights of motel stay agreement for Emergency placements for Homeless Youth (Formerly known as Winter Response).

A motion was made by Justin Anshewitz and seconded by Robert Muise to accept.

Voted unanimously by all Members present.

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

MOU for the FSS Program at King’s Lynne

Michelle D’Amico was present to request the Board to vote to approve the MOU for the FSS Program at King’s Lynne.

A motion was made by Steven Martin and seconded by Sue McGinnis-Lang to accept.

Voted unanimously by all Members present.

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

Meeting adjourned at 5:45 PM

Charles Gaeta, Executive Director