

LYNN HOUSING AUTHORITY & NEIGHBORHOOD DEVELOPMENT

MINUTES OF REGULAR MEETING

January 24, 2022

Regular Meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners was held on this **January 24, 2022** via Zoom.

The Meeting was called to Order at 12:00 P.M.

On roll call those Members answering present were: Steve Martin, Laura Walsh, Sue McGinnis-Lang and Justin Anshewitz.

Staff members present at the meeting were: Charles Gaeta, Carly McClain, Michelle D'Amico, Paul Gaudet, John Ladd, Sara Johnson, Erin Sheehan, Rosario Fresco, Michelle Lyons, Peggy Phelps, Jeff Weeden, Kiara Palomares, C.J. Mihos.

Guests: Teresa Ewald and Laura Gallant

The following documents were submitted in Compliance with Chapter 626 of the Acts of 1958.

Notice of Meeting
Certificate as to Notice of Meeting
Certificate of City Clerk

Moved by Robert Muise and Steve Martin to accept the minutes of the December 20, 2021 meeting.
Voted unanimously by all Members present:

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

LHAND's DHCD Annual Plan for Fiscal Year 2023

Paul Gaudet was present to Request Board approval for LHAND's DHCD Annual Plan for Fiscal Year 2023. This Annual Plan is considered a draft until after Board approval. The Annual Plan includes LHAND's Capital Improvement Plan, Maintenance and Repair Plan, Operating Budget, Responses to any Performance Management Review findings, Policies and Waivers. There was a Public Hearing held on the Annual Plan via Zoom on December 14, 2021. At the hearing there were no comments made for or against any part of the plan. A motion was made by Sue McGinnis-Lang and seconded by Steve Robert Muise to accept.

Voted unanimously by all Members present.

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

FSS Program Expansion

Michelle D'Amico was present to request the Board vote to approve the new FSS funding award of \$267,714 that will allow for FSS Program expansion.

A motion was made by Robert Muise and seconded by Steve Martin to accept.

Voted unanimously by all Members present.

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

NSHAG Youth Program

Michelle D'Amico was present to request the Board vote to approve the NSHAG youth Program new TAY (Transition Age Youth) case management addition. 50K/PT case Manager.
A motion was made by Robert Muise and seconded by Steve Martin to accept.

Voted unanimously by all Members present.

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

Overdue Re-Exams

Erin Sheehan was present to update the Board on the progress of the overdue Re-Exams.

PHA PLAN FISCAL YEAR 2022

Charles Mihos was present to request the Board vote to approve the PHA PLAN... Fiscal Year 2022 PHA Plan Annual Public hearing and submission and Fiscal Year 2022 PHA Plan Annual Public hearing and submission.
A motion was made by Sue McGinnis-Lang and seconded by Steve Martin to accept.

Voted unanimously by all Members present.

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

K Securities Contract

Charles Mihos was present to request the Board vote to approve the contract to K Security in the amount of \$43,650.00 for the security camera update to Wall Plaza and Church Street.
A further request was made by Charles Mihos to table the discussion until the February Board meeting, pending additional documentation.

A motion to table was made by Robert Muise and seconded by Steve Martin to table.

Voted unanimously by all Members present.

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

Neighborhood Stabilization Fund

Peggy Phelps was present to request the Board vote to approve to Allow Neighborhood Development Associates to use the Neighborhood Stabilization Funds Program Income from the Sale of 42 Chatham Street for other affordable housing initiatives that promote the same housing principles as the NSP program. The amount of program income is \$253,550.00.

A motion was made by Robert Muise and seconded by Sue McGinnis-Lang to accept.

Voted unanimously by all Members present.

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

Housing Production Plan

Jeff Weeden was present to update the Board on Housing Production Plan – Implementation Efforts.

REMAP

Jeff Weeden was present to update the Board on the REMAP (Racial Equity Municipal Action Plan) – Program.

Lynn Housing Authority and Neighborhood Development Financial Statement and Audit

Rosario Fresco and Teresa Ewald were present to request the Board vote to approve the following Financial items.

- A. 2021 Year End Audit
- B. Financial Statements
- C. Lynn DHCD AUP
- D. Communication Letter

A motion was made by Justin Anshewitz and seconded by Robert Muise to accept.

Voted unanimously by all Members present.

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

Executive Director's Monthly Report of Activities

The Board discussed the contents of the Executive Director's Monthly Report of Activities.

A motion was made by Steve Martin and seconded by Robert Muise to accept the report as presented.

On roll call the vote was as follows:

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

The Chair declared the Motion carried.

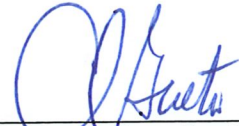
Personnel Subcommittee

The Board discussed the contents of the Personnel Subcommittee. A motion was made by Robert Muise and seconded by Steve Martin to accept the report as presented.

On roll call the vote was as follows:

Laura Walsh	Yes
Steve Martin	Yes
Susan McGinnis-Lang	Yes
Justin Anshewitz	Yes
Robert Muise	Yes

Meeting adjourned at 12:55 PM



Charles Gaeta, Executive Director