FY2026 SSO Standalone Project Application

Section 1 – Applicant Information

Agency Name: _____

Project Name: _____

Project Type: _____

Funding Request: _____

Authorized Representative: _____

Email: _____

Phone: _____

Section 1 – Supportive Services Necessity & Annual Assessment (15 Points)

Suggested Attachments:

☐ Attachment SSO-1A Service Delivery Model

☐ Attachment SSO-1B Annual Assessment Policy

☐ Attachment SSO-1C Assessment Tools

Explain why supportive services are necessary to help participants exit homelessness and increase self-sufficiency. Describe the annual assessment process, workflow, documentation, and how assessment results inform service planning (500 words).

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Section 2 – Applicant Experience & Capacity (25 Points)

Suggested Attachments:

☐ Attachment SSO-2A Organizational Chart

☐ Attachment SSO-2B Key Staff Resumes

☐ Attachment SSO-2C Most Recent Audit

☐ Attachment SSO-2D Federal Grant Experience Summary

Describe experience serving the proposed population, operating supportive service programs, outcomes achieved, staffing qualifications, and capacity to administer federal funds (500 words).

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Section 3 – Strategy for Unsheltered & Hard-to-Engage Participants (15 Points)

Suggested Attachments:

☐ Attachment SSO-3A Engagement Model

☐ Attachment SSO-3B Trauma-Informed Care Procedures

☐ Attachment SSO-3C Outreach/Engagement Protocols

Describe strategies for engaging individuals with histories of unsheltered homelessness and those who do not traditionally engage in services. Include assertive engagement, flexible service delivery, and other practices (500 words).

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Section 4 – Leveraging Mainstream Resources (15 Points)

Suggested Attachments:

☐ Attachment SSO-4A Healthcare Partnerships

☐ Attachment SSO-4B Behavioral Health Partnerships

☐ Attachment SSO-4C Employment/Benefits Partnerships

☐ Attachment SSO-4D Letters of Commitment

Describe partnerships that connect participants to healthcare, treatment, employment, benefits, and other mainstream resources (300 words).

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Section 5 – Coordinated Entry Participation (10 Points)

Suggested Attachments:

☐ Attachment SSO-5A Coordinated Entry Participation Documentation

Describe the project's role in Coordinated Entry, referral processes, and participant navigation (250 words).

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Section 6 – Budget & Cost Reasonableness (8 Points)

Suggested Attachments:

☐ Attachment SSO-6A Budget Narrative

Explain how the proposed budget supports project operations and participant outcomes (250 words).

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Section 7 – Applicant Certification

The Applicant certifies that, if awarded funding, all project participants will receive an individualized assessment of service needs at least annually and that assessment results will be documented and used to guide service planning, referrals, and participant goal development.

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____