Lynn Continuum of Care

FY2026 CoC Competition – Renewal & New Project Score Sheet Overview

Purpose of This Workbook:

- Evaluate projects using standardized metrics aligned with the FY2026 NOFO.
- Ensure scoring reflects required services, treatment integration, and coordination with law enforcement.
- Support data-driven, defensible funding decisions.

Contents:

1. Renewal Project Score Sheet – Evaluates performance, HMIS data, compliance, monitoring, and outcomes.
2. New Project Score Sheet – Evaluates project design, applicant experience, readiness, service structure, treatment integration, and partnerships.

How to Use the Score Sheets:

- Each metric includes max points and a rubric defining full, partial, and minimal points.
- Score based only on evidence provided in the application.
- Use Notes fields to justify scoring.
- Totals calculate automatically.

Reviewer Guidance:

- Apply rubrics consistently.
- Do not assume missing information.
- Ensure required elements for the project type are included.
- Use verified HMIS, APR, and monitoring data for renewal scoring.

Renewal Project Evaluation Tool

Category	Description	Metric	Points	Possible Score	Score
Treatment & Recovery Integration	Availability and quality of behavioral health, Substance Abuse Disorder, and recovery services integrated into the project.	MOUs with off site behavioral health/medical providers.	5	**10**	
		On-site or partnered treatment services (mental health, Substance Abuse Disorder)	10		
Required Service Participation	Clarity and enforcement of required services and engagement expectations for participants.	Engagement in supportive services is completely voluntary.	0	**10**	
		Service participation is expected or recommended. Services are available but not clearly structured as required.	5		
		Written occupancy agreements explicitly require service participation. Requirement applies to all participants with clear expectations spelled out	10		
Healthcare/Mainstream Linkages	Strength of partnerships and referral pathways to healthcare, Medicaid, Workforce and Mainstream Benefits.	The project references general collaboration with housing or healthcare providers but provides no concrete documentation, and the connections offer limited or uncertain impact on project capacity.	4	**8**	
		Partnerships are supported primarily by MOUs or narratives, indicating access to housing or healthcare resources, but commitments lack specificity, quantification, or firm documentation	6		
		The project demonstrates at least one meaningful Letter of Commitment plus additional documented partnerships that offer significant housing or healthcare support	8		
Law Enforcement Coordination	Strength of partnerships with law enforcement	The project demonstrates some established working relationships with law enforcement or first responders, supported by basic documentation or consistent informal collaboration	2	4	
		The project provides formal protocols or agreements showing active collaboration with law enforcement and first responders, including referral pathways, and shared engagement practices.	4		
Performance Measures	**Description**	**Metric**	**Points**	**Possible Score**	**Score**
Perfomance History - Utilization rates based on previous	HMIS-verified serice utilization rates based on quarterly point in time metrics	1 night with 80%-100% utilization	2	**8**	
		2 nights with 80%-100% utilization	4		
		3 nights with 80%-100% utilization	6		
		4 nights with 80%-100% utilization	8		
Housing Stability - Clients remaining housed or exiting to Unsubsidized Permanent Housing	HMIS-verified rates of exits to unsubsidized permanent housing based on APR Q23a/b.	less than 40%	3	**12**	
		40%-59%	6		
		60%-79%	9		
		80%-100%	12		
Returns to Homelessness	SPM Measure 2 results showing how often households return to homelessness within 24 months after exit.	greater than 20%	1	**12**	
		17%-20%	3		
		12%-16%	6		
		8%-12%	9		
		less than 8%	12		
Income/Employment Growth (Section V., pg. 73-74)	HMIS APR data (Q19–Q20) reflecting increases in earned income for leavers and stayers.	less than 40%	3	**12**	
		40%-59%	6		
		60%-79%	9		
		80%-100%	12		
Income/ Non Employment Growth (Section V., pg. 74)	HMIS APR data (Q19–Q20) reflecting increases in non-earned income.	less than 40%	1	**6**	
		40%-59%	2		
		60%-79%	4		
		80%-100%	6		
Cost/Successful Outcomes	The project's cost per positive housing outcomes are equal to or below CoC average in comparison to like projects	within 20% of average	2	**8**	
		within 15% of average	4		
		within 10% of average	6		
		within 5% of average	8		
Performance Measures	**Description**	**Metric**	**Points**	**Possible Score**	**Score**
Financial Management	Budget accuracy, drawdown consistency, and financial controls.	less than 60% of awarded funds spent	2	**8**	
		61% – 74% of awarded funds spent	4		
		75% – 90% of awarded funds spent	6		
		91% – 100% of awarded funds spent	8		
Coordinated Entry	Clients entering a project are referred from Coodinated Entry Prioritization List	less than 40%	1	**4**	
		40%-59%	2		
		60%-79%	3		
		80%-100%	4		
Audit/Monitoring Status	Status of HUD monitoring, audits, and corrective actions.	Non-Compliant: One or more unresolved findings, material weaknesses, questioned costs, or repeat deficiencies.	0	**3**	
		Compliant: No open findings; or all past findings fully resolved with documentation.	3		
			Total Points	**105**	

New Project Evaluation Tool

Project Design	Metric	Points	Score
Type of project being proposed:	Permanent Supportive Housing	2	
	Transitional Housing	5	5
	Rapid Re-Housing	2	
	Joint Transitional Housing and Rapid Re-housing	2	
	Project will serve victims of domestic violence	2	

Experience	Metric	Points	Possible Score	Score
CoC Participation: Applicant attends CoC meetings, CoC committee meetings, participates in PIT count planning/execution, involved in working with homeless persons that is complementary with CoC.	No	0	2	
	Yes	2		
Applicant Experience: Experience of the applicant and sub-recipients (if any) in working with the proposed population and in operating TH projects or other projects that helped house individuals within 24 months. Experience to carry out the project as detailed in the project application and the capacity to administer federal funds. Demonstrating capacity may include a description of the applicant with similar projects and with successful administration of federal, state, local, or privately funded programs.	Some experience operating transitional housing but limited detail or outcomes.	5	25	
	Applicant demonstrated experience delivering transitional housing and support services; strong staffing model.	15		
	Applicant describes strong track record with transitional housing and an ability to house individuals within 24 months. Includes highly qualified staff.	25		

Project Design	Metric	Points	Possible Score	Score
1. Treatment & Behavioral Health Integration: Availability and quality of behavioral health, SUD, and recovery services integrated into the project. (SectionV., pg. 77-80)	Applicant shows MOUs with off site behavioral health/medical providers.	7	15	
	On-site or partnered treatment services (mental health, substance use disorder)	15		
2. Required Service Participation: Clarity and enforcement of required services and engagement expectations for participants, including narrative around their 20-hour work/supportive service requirement plans. (Section V., pg. 80)	Engagement in supportive services is completely voluntary.	0	15	
	No clear expectations evident in policy documents	5		
	Service participation is expected or recommended. Services are available but not clearly structured as required.	7		
	Written occupancy agreements explicitly requires service participation (20-hour per week work/supportive services). Requirement applies to all participants with clear expectations spelled out	15		
3. Healthcare/Mainstream Linkages: Strength of partnerships and referral pathways to healthcare, Medicaid, Workforce and Mainstream Benefits. (Section V., pg. 56)	The project references general collaboration with housing or healthcare providers but provides no concrete documentation, and the connections offer limited or uncertain impact on project capacity.	2	10	
	Partnerships are supported primarily by MOUs or narratives, indicating access to housing or healthcare resources, but commitments lack specificity, quantification, or firm documentation	5		
	The project application includes at least one meaningful Letter of Commitment for treatment, detox, recovery services. Partnerships with hospitals, behavioral health clinics	10		

Project Design	Metric	Points	Possible Score	Score
4. Law Enforcement Coordination: Formalized protocols and working relationships with law enforcement and first responders.	The project shows little to no evidence of working with law enforcement or first responders, with no documented protocols	2	6	
	The project demonstrates some established working relationships with law enforcement or first responders, supported by basic documentation or consistent informal collaboration	4		
	The project has formal protocols with law enforcement, EMS and first responders, including referral pathways, and shared engagement practices. Also safety procedures and crisis response plans	6		

Performance Measures	Metric	Points	Possible Score	Score
Employment and Income Growth: What is the project's plan to increase the percentage of persons who increase cash from employment and in order to live independently.	Basic employment supports (e.g., referrals, resume help) but no formal partnerships or measurable goals.	2	8	
	Good plan with some partnerships and regular employment services; goals are present but not fully developed.	5		
	Workforce development partnerships (WIOA, employers, training programs) Income-boosting strategies (employment, SSI/SSDI, TANF)	8		
Non Earned Income Growth: What is the project's plan to increase the percentage of persons who increase cash from non employment sources .	Basic employment supports (e.g., referrals, resume help) but no formal partnerships or measurable goals.	2	8	
	Good plan with some partnerships and regular employment services; goals are present but not fully developed.	5		
	Workforce development partnerships (WIOA, employers, training programs) Income-boosting strategies (employment, SSI/SSDI, TANF)	8		
Self-Sufficiency: What is the project's plan to provide supportive services and assistance to ensure participants are able to successfully obtain self-sufficiency and exit homelessness.	Response gives a vague plan to increase client self-sufficiency and non subsidized permanent housing placements	2	10	
	Response gives a sufficient plan to increase client self-sufficiency and non subsidized permanent housing placements	5		
	Response gives detailed plan to increase client self-sufficiency and non subsidized permanent housing placements	10		

Financial	Metric	Points	Possible Score	Score
Budget & Cost Reasonableness: Is the project's budget reasonable, cost efficient and include adequate staffing resources to fulfill support service requirements?	Budget and Budget Narrative is vauge without detail about eligible costs or staff size.	2	8	
	Budget and Budget Narrative is complete indicating adequate staffing levels	5		
	Budget and Budget Narrative reflect effective program administration and costs are allowable.	8		
		Total Points	**112**	

Street Outreach Project Evaluation Tool

For new SSO project applications that focus on street outreach and indicate so in their project application

Project Design	Metric	Points	Score
Type of project being proposed	Street Outreach	5	5

Project Strength	Metric	Points	Possible Score	Score
CoC Participation: Applicant attends CoC meetings, CoC committee Meetings, participates in the PIT count planning/execution, involved in working with unhoused persons in a way that is complimentary to the CoC.	No	0	2	
	Yes	2		
Applicant Experience: Experience of the applicant and sub-recipients (if any) in working with the proposed population and in operating SO projects. Experience to carry out the project as detailed in the project application and the capacity to administer federal funds. Demonstrating capacity may include a description of the applicant with similar projects and with successful administration of federal, state, local, or privately funded programs.	Applicant demonstrated experience delivering street outreach; strong staffing model.	15	25	
	Applicant describes strong track record with documented outcomes, fidelity to outreach standards, and highly qualified staff.	25		

Project Design	Metric	Points	Possible Score	Score
1. Leveraging Mainstream Resources	Mentions resource linkages but lacks detail or formalized	3	**15**	
	On-site or partnered treatment services (mental health, substance use disorder)	7		
	Applicant shows formal partnerships/MOUs with mainstrean health, social and employment programs	15		
2. Strategy to Serve People with Histories of Unsheltered Homelessness	General engagement process but not tailored to unsheltered or disengaged individuals.	3	**15**	
	Clear engagement plan tailored to high-barrier individuals.	9		
	Applicant includes detailed engagement model indicating assertive engagement, trauma-informed, culturally responsive practices. Shows data on past success.	15		
3.Effectiveness in Helping People Exit Unsheltered Homelessness.	Some positive exits but limited data or mixed performance. No specific outcomes.	2	**10**	
	Applicant shows positive exits and increasing trend, even if not perfect.	5		
	The applicant provides clear historical performance showing strong rates of exits to permanent housing, shelter, and treatment.	10		

Project Design	Metric	Points	Possible Score	Score
4. Law Enforcement Coordination: Formalized protocols and working relationships with law enforcement and first responders.	The applicant has occasional coordination with law enforcement, informal relationships.	2	**6**	
	Applicant shows active, documented relationships with law enforcement; demonstrates regular communication.	4		
	Formalized partnerships with law enforcement and first responders; co-response protocols; cross-training documented.	6		
Budget & Cost Reasonableness: Is the project's budget reasonable, cost efficient and include adequate staffing resources to fulfill support service requirements?	Budget and Budget Narrative is vauge without detail about eligible costs or staff size.	2	**8**	
	Budget and Budget Narrative is complete indicating adequate staffing levels	5		
	Budget and Budget Narrative reflect effective program administration and costs are allowable.	8		
		Total Points	**86**	

Supportive Services Only Project Evaluation Tool

Supportive Services projects assist people in exiting homelessness, addressing barriers to stable housing (e.g., substance use disorder, unemployment, childcare, etc.) and increasing self-sufficiency

Project Design	Metric	Points	Possible Score	Score
1. Supportive Services – Necessity & Annual Assessment: The Supportive Services project demonstrates it is necessary to assist participants in exiting homelessness and increasing self-sufficiency, and the Recipient will conduct an annual assessment of service needs for all program participants	The project states that services support exits from homelessness or self-sufficiency, and acknowledges the annual assessment requirement, but does not fully describe the process.	3	**15**	
	Supportive services appear necessary, but justification lacks depth (e.g., general statements without clear ties to outcomes) and annual assessment plans are acknowledged and described at a high level, but worflow is unclear and info on how assessments inform service planning is lacking.	9		
	Clear explanation how supportive services are necessary to assist people exiting homelessness and to increase self-sufficiency; AND clear process for conducting an annual assessment of service needs for each participant, including documentation practices or workflow.	15		
Applicant Experience: Experience of the applicant and sub-recipients (if any) in working with the proposed population and in operating SO projects. Experience to carry out the project as detailed in the project application and the capacity to administer federal funds. Demonstrating capacity may include a description of the applicant with similar projects and with successful administration of federal, state, local, or privately funded programs.	Applicant demonstrated experience delivering street outreach; strong staffing model.	15	25	
	Applicant describes strong track record with documented outcomes, fidelity to outreach standards, and highly qualified staff.	25		
2. Strategy to Serve Participants with Histories of Unsheltered Homelessness and Those Who Do Not Traditionally Engage with Services	General supportive services strategy that does not address the needs of people with histories of unsheltered homelessness and does not describe how the project will engage individuals who traditionally do not connect with services.	3	**15**	
	Clear plan with some mention of strategies to engage people who do not traditionally participate in services, but limited detail on specific practices or tools.	9		
	Detailed, well-developed engagement model for delivering supportive services to high-barrier participants, including those with extensive unsheltered histories and those who do not traditionally engage. Describes assertive engagement, trauma-informed, and culturally responsive approaches, flexible service delivery, and strategies to work with hard-to-reach individuals.	15		
3. Leveraging Mainstream Resources	Mentions resource linkages but lacks detail or formalized partnerships.	3	**15**	
	On-site or partnered treatment services (mental health, substance use disorder)	7		
	Applicant shows formal partnerships/MOUs with mainstrean health, social and employment programs	15		
Budget & Cost Reasonableness: Is the project's budget reasonable, cost efficient and include adequate staffing resources to fulfill support service requirements?	Budget and Budget Narrative included but the information is unclear.	2	**8**	
	Budget and Budget Narrative reflect effective program administration and costs are allowable.	5		
		Total Points	**78**	